

## POSTAL BALLOT FORM

(To be returned to Scrutinizer appointed by the Company)

- 1 Name and Registered Address of the First named Member
- 2 Name of the Joint holders, if any
- Registered Folio No./ DP ID / Client ID<sup>\*</sup>
  (<sup>\*</sup> applicable only to Members holding shares in demat form)
- 4 Number of Shares Held
- 5 I/We hereby exercise my/our vote in respect of the Special Resolution to be passed through Postal Ballot/ e-Voting for the business stated in the Notice dated 27<sup>th</sup> August, 2014 of the Company by sending my/our assent or dissent to the said resolution by placing the tick ( $\sqrt{}$ ) mark at the appropriate column below :

Description	No. of shares	I/We assent to the resolution (FOR)	I/We dissent to the resolution (AGAINST)
Special Resolution pursuant to Section 180(1) (a) of the Companies Act, 2013 to sell / transfer or otherwise dispose the plant and machinery of the Company situated at Gondia , Maharashtra.			

Place:

Date:

Signature of the Member/ Authorized Representative

## NOTE: PLEASE READ THE INSTRUCTIONS PRINTED OVERLEAF CAREFULLY BEFORE EXERCISING YOUR VOTE.

## PLEASE SEND YOUR POSTAL BALLOT FORM IN THE ENVELOPE ENCLOSED HEREWITH.

## INSTRUCTIONS

- 1. Member(s) desiring to exercise vote by Postal Ballot may complete this Postal Ballot Form and send it to the Scrutinizer in the enclosed self-addressed prepaid envelope. However, envelopes containing Postal Ballot, if deposited in person or sent by courier at the expenses of the Member will also be accepted.
- 2. The voting rights shall be reckoned in proportion to a Member's share of the paid up equity share capital of the Company as on Friday, the 22<sup>nd</sup> August, 2014.
- 3. The self-addressed prepaid envelope bears the address of the Scrutinizer appointed by the Board of Directors of the Company.
- 4. The Postal Ballot Form should be signed by the Member as per specimen signature registered with the Company. In case, shares are jointly held, this Form should be completed and signed (as per specimen signature registered with the Company) by the first named Member and in his/her absence, by the next named Member. Holders of Power of Attorney (POA) on behalf of Member may vote on the Postal Ballot mentioning the Registration No. of the POA and enclosing an attested copy of POA.
- 5. In case of shares held by companies, trusts, societies etc., the duly completed Postal Ballot Form should be accompanied by a certified true copy of Board Resolution/ Authority.
- Duly completed Postal Ballot Form should reach the Scrutinizer not later than the close of working hours on the Thursday, 16<sup>th</sup> October, 2014. Postal Ballot Form received after this date will be strictly treated as if the reply from the Member (s) has not been received.
- 7. Members are requested not to send any other paper along with the Postal Ballot Form in the enclosed selfaddressed prepaid envelope. If any extraneous paper is found in the envelope, the same would not be considered and would be destroyed by the Scrutinizer.
- 8. The consent must be accorded by recording the assent in the column "FOR" and dissent in the column "AGAINST" by placing a tick ( $\sqrt{}$ ) in the appropriate column in the Postal Ballot Form. The assent or dissent received in any other form shall not be considered valid.
- 9. A Member may request for a duplicate Postal Ballot Form, if so required. However, the duly filled in duplicate Postal Ballot Form should reach the Scrutinizer's not later than the date specified in (6) above.
- 10. Incomplete, Unsigned or Incorrect Postal Ballot Form will be rejected and the Scrutinizer's decision on the validity of the Postal Ballot will be final.
- 11. The Postal Ballot shall not be exercised by a Proxy.
- 12. The Company is also providing e-Voting facility as an alternate, for all its Members to enable them to cast their votes electronically instead of using the Postal Ballot Form. The detailed procedure for e-voting has been enumerated in the notes to the Postal Ballot Notice dated 27<sup>th</sup> August, 2014.